

Exquisite Certification And Audit Limited

Unit B29 , 7/F, Rykadan Capital Tower, 135 Hoi Bun Road, Kwun Tong, Kowloon, Hong Kong.

Tel: 852 2180-6199

Email: info@exquisite-service.com

Website: <https://exquisite-service.com/>

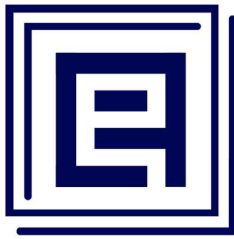
Guideline of Use of ECA Certification Mark and Accreditation Symbols for ISO 9001:2015 & ISO/IEC 27001:2022 & ISO 37301:2021

1. Introduction

- 1.1 Exquisite Certification and Audit Limited (ECA) is accredited by the International Accreditation Service (IAS) and may use the IAS accreditation symbols for our certification services and to prove our accreditation status.
- 1.2 Certified clients may use the ECA certification mark and the IAS accreditation symbols in accordance with this guideline.
- 1.3 The use of ECA certification mark and IAS accreditation symbols by certified clients is voluntary.

2. IAS Accreditation Symbols

- 2.1 Accreditation programmes are provided under IAS. Each accreditation programme has its own accreditation mark.
- 2.2 Design of the accreditation symbols for management systems “MS” is shown in Figure 1 and Figure 2.
- 2.3 Certified clients shall use the accreditation marks as integral entities and shall not use the IAS accreditation symbol separately.
- 2.4 The formats of the IAS accreditation symbols, including their appearance, aspect ratio, colour, shade, font style, relative sizes and positions of their components and other features shall be as specified. The accreditation symbols shall be printed against a white or light colour background. Colour specifications of the accreditation symbols shown in Figure 1 are based on a white colour background. When printing against a background of any other colour, precaution shall be taken to ensure that the colours of the accreditation symbols are not affected. The accreditation symbols may be enlarged or reduced in size.



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Figure 1
International Accreditation Scheme (IAS) accreditation symbol (colour)

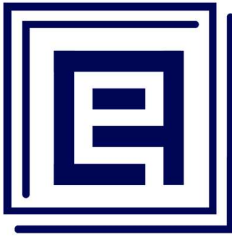


Figure 2
International Accreditation Scheme (IAS) accreditation symbol (greyscale)



Font Style for serial number and identical code: Arial

- 2.5 The minimum height of the accreditation symbol shall be 15 mm. A smaller size is acceptable if the accreditation symbol is to be displayed on an item having a small size, e.g., name cards. Irrespective of its size, the features of the accreditation symbol, the identification code and the registration number shall be clearly discernible.
- 2.6 In addition to the colour specified in Figure 1, the accreditation symbols may be displayed in a single colour, preferably of white, black, red or blue. On printed materials, displaying the accreditation symbol in the predominant colour is also acceptable. The colour of the accreditation symbol shall be chosen such that they are easily visible against the background. An example of a single colour accreditation mark is shown in Figure 2.
- 2.7 Where the accreditation symbols are to be displayed on materials printed using full



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colour, they shall normally be printed in the colours as specified in Figure 1. In cases where it is difficult to distinguish a full colour accreditation symbol from its background, a single colour mark shall be chosen to ensure that it is easily visible.

2.8 When used on paper, the IAS accreditation symbols may be embossed or stamped, provided that no other modifications are made.

2.9 Apart from those allowed above, certified clients are not allowed to make any other modifications to the accreditation marks.

3. General conditions on the use of ECA certification mark and IAS accreditation symbols

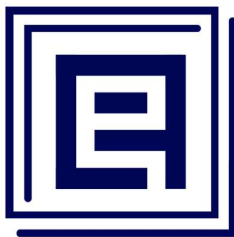
3.1 A certified client may use the relevant IAS accreditation symbol in conjunction with ECA certification mark. It shall not use the IAS accreditation symbol in isolation from ECA certification mark. This use is limited to its stationery, literature and advertisements and the conditions governing the use of the certification mark within certification scope.

3.2 Certified clients shall not use ECA's certification mark or IAS accreditation symbols on their products, packaging of products or associated documentations and certificates, or in any way that may be interpreted as denoting product conformity.

3.3 Certified clients shall not use ECA certification marks or IAS accreditation symbols in such a manner as to bring ECA or IAS into disrepute or lose public trust, and shall not make any statement relevant to ECA or IAS which may reasonably be considered misleading. Use of ECA certification mark and IAS accreditation symbols shall not imply compliance of any products / services, or any sites / activities / processes that are outside the scope of certification.

3.4 There shall be no ambiguity in the certification mark or accompanying text regarding what has been certified. Certified clients shall be monitored and audited in their use of the ECA certification mark and IAS accreditation symbols to ensure compliance with the conditions governing its use.

3.5 When a certified client uses an ECA certification mark, it must include its own name or ECA certification mark. The designated certificate number shall be placed immediately underneath the ECA certification mark. Acceptable examples of the ECA certification mark and IAS accreditation symbols inclusion are illustrated in Figure 3 – Figure 14.



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ISO 9001:2015

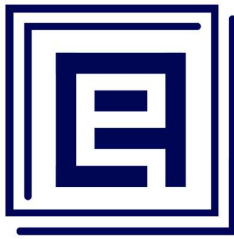
Figure 3



Figure 4



ISO 9001:2015
Certificate No.: ECA_yyyymmxxx



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Figure 5



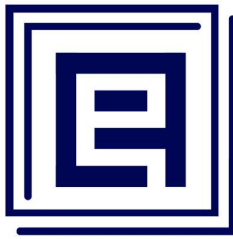
Figure 6



ISO/IEC 27001:2022

Figure 7





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Figure 8



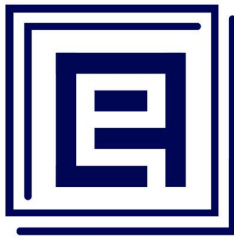
ISO/IEC 27001:2022
Certificate No.: ECA_yyyymmxxx

Figure 9



Figure 10





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ISO 37301:2021

Figure 11

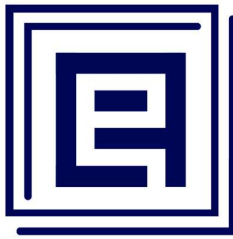


Figure 12



ISO 37301:2021
Certificate No.: ECA_yyyymmxxx

Figure 13



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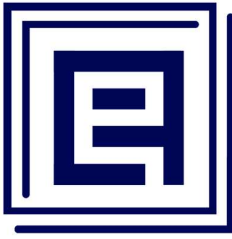
Figure 14



Remarks:

yyyy= year of certificate issued
mm= month of certificate issued
xxx= serial number

- 3.6 Reproduction of ECA certification mark and IAS accreditation symbols in electronic formats is permitted, provided that the requirements of this Guideline are met. When processing or converting the computer files of ECA certification mark, IAS accreditation symbols, degradation and distortion of the marks are not allowed.
- 3.7 A client with its certification suspended or terminated by ECA shall forthwith stop using the relevant ECA certification marks and IAS accreditation symbols.



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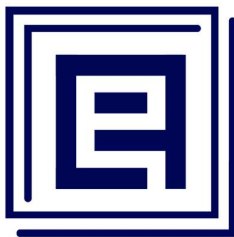
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4 Misuse of ECA certification mark and IAS accreditation symbols

- 4.1 The IAS accreditation symbols for ECA shall not be used by a certified client without ECA certification mark.
- 4.2 IAS will take all necessary actions against any organisations or individuals who misuse any IAS accreditation symbols or incorrectly claim any accreditation status under IAS. Those actions may include suspension or termination of certificate and legal sanction.
- 4.3 ECA will also take action to deal with incorrect references to certification status or misleading use of certification documents, certification marks or audit reports. Such action could include requests for corrections and corrective actions, suspension, withdrawal of certificate, publication of transgression and, if necessary, legal action.



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5 Use of certification statement on product, product packaging or in accompanying information and in communication media

The table provides some guidance on the use of certification statement:

	On Product *1	Product packaging or accompanying information *2	On vehicles or permanent structures such as buildings for advertisement	Communication media such as the internet, brochures or advertising
Use of Certification statement *3	Not allowed	Not Allowed	Allowed	Allowed

*1. This could be a tangible product itself. Labels or identification plates are considered as part of the product. In case of testing / analyzing activities, the product could be a test / analysis report or certificate of conformity or certificate of training or achievement.

*2. Product packaging includes secondary or primary or in such a manner as to imply that any individual product has been approved.

*3. A certification statement in words alone does not constitute a certification mark. Any such wording must be true and not misleading. The certified client shall clearly identify its name, type of management system and applicable standards and name of the certification body (ECA).

An example of statement: "This product is manufactured by XXX Company under ISO 9001:2015 Quality management system / ISO/IEC 27001:2022 Information Security management system / ISO 37301:2021 Compliance management system certified by Exquisite Certification and Audit Limited."