

Certified Clients Directory Enquiry Form

認證客戶目錄查詢表格

This form is aimed at assisting the public who need to access information about certifications granted, suspected or withdrawn by Exquisite Certification and Audit Limited. To facilitate the enquiry process, please kindly provide the details as below:

此表格提供公眾一個方式查詢本公司所頒發之有效、暫停或取消的認證客戶的認證情況。為了更快捷及更準確處理有關查詢，敬請提供以下資料：

☐ For enquiry of certification status of ONE specific client:

查詢特定客戶的認證情況：

Company Name 公司名稱: _____

Exquisite Certification Number 臻致所發證書編號: _____

☐ For enquiry on the directory, terms and conditions on page 2 of this form shall be agreed by the enquirer.

查詢本公司之認證客戶目錄(查詢者必須同意遵循本公司的查詢條款細則)

☐ Other enquiry: _____

其他查詢: _____

Enquirer Particulars 查詢人資料

Company Name 公司名稱 _____

Address 公司地址 _____

Name and Title 姓名及職位 _____

Contact Telephone Number and email 電話及電郵 _____

Date 日期 _____

Please fill in the above details and return to us by email: cs@exquisite-service.com

填妥表格後，請以電郵: cs@exquisite-service.com 發送給我們。



Exquisite Certification and Audit Limited

Terms and Conditions 查詢條款細則

1. This Directory is publicly accessible at the office of Exquisite Certification and Audit Limited.
查詢人可於本公司辦公室翻閱相關的客戶目錄資訊。
2. An individual or organization (hereafter as 'user') should make appointment to access the Directory by emailing to info@exquisite-service.com. The maximum access is 1/2 hour per each appointment. Multiple appointments in one day would not be entertained.
個人或組織（以下簡稱“查詢人”）如欲翻閱相關資訊，請電郵本表格至 info@exquisite-service.com 預約。每次查詢時間為 1/2 小時。本公司將不會接受一天內多次預約。
3. User shall commit to follow the instructions of Exquisite staff when accessing the Directory.
於查詢進行期間，查詢人必須遵循本公司以下規定：
 - i. The access to the Directory shall not in any ways be used either by the User or through him/her for business solicitation or other promotional purpose. Exquisite reserves all rights to take any necessary legal actions when Exquisite's reputation is deemed jeopardized.
查詢人或任何人士不應該透過本公司之客戶目錄及資訊作商業或推廣用途。為保障本公司之商譽，我們保留採用法律行動以打擊上述不法行為。
 - ii. Upon arrival at the appointed time slot, user shall present his/her company name-card or personal ID document for registration.
查詢人在預約時間到訪時，必須出示其公司名片或個人身份證明文件供本公司登記。
 - iii. The access is confirmed to the designated area only.
查詢只可在指定的地方進行。
 - iv. Duplication or removal of the Directory or part of it by any means is not allowed.
禁止以任何形式複製或取走本公司客戶目錄。
 - v. The Directory and information contained remain the sole property of Exquisite.
本公司客戶目錄所記載之資料均屬本公司的資產。